VET Student Loans

Student Entry Procedure

Eligibility Criteria

You can apply for a VET Student Loan for eligible qualifications if:

1. You are an Australian citizen or permanent humanitarian visa holder (resident in Australia for the duration of the unit/s of study); or
2. You are a New Zealand Special Category Visa holder who:
   a. Has usually been resident in Australia for at least 10 years;
   b. Was a dependent child when you began to be usually resident in Australia;
   c. First entered Australia as a minor under 18 years of age;
   d. Has been in Australia for periods totalling 8 years during the previous 10 years; and
   e. Has been in Australia for periods totalling 18 months during the previous 2 years.

You also need to have met each of the following criteria to apply for VET Student Loans:

a. Apply for a VET Student Loan for an eligible qualification;
b. Have not exceeded your FEE-HELP limit, or course cap limit for the enrolled course;
c. Have no outstanding fees or debt with UQ-GVEC;
d. Provide a Tax File Number or a Certificate of Application for a Tax File Number;
    e. Supply a valid Unique Student Identifier (USI), or exempt letter;
    f. If under the age of 18 have your application co-signed by a parent/guardian (unless you are certified as independent, in which case evidence must be provided of independence); and
    g. Have read the VET Student Loans Information Booklet 2017.
Cooling Off Period

What You Need to Know

When you enrol in a VET Student Loans eligible program UQ-GVEC will provide you with a cooling off period of two business days. This provides you with time to make sure of your choice to take out a student loan for your tuition.

It is important to note that if you enrol in unit/s of study less than two business days before the Census date for the relevant units you will not be eligible for a VET Student Loan for those unit/s.

Assessing your Suitability for your Chosen Unit/s of Study

What You Need to Know

All students enrolling in VET Student Loans eligible qualifications and applying for a VET Student Loan have to demonstrate competence at (or above) Exit Level 3 in the Australian Core Skills Framework (ACSF) in both reading and numeracy.

You can do this by providing a copy of your:

a. Senior Secondary Certificate of Education; or
b. Evidence of completion of an AQF Certificate IV or higher qualification (where the language of instruction is English).

If you don’t have either of these UQ-GVEC will make a language, literacy and numeracy test available to you, and provide you with instructions on how to complete it. It is OK to enrol and then undertake the test.

We will let you know the outcome of your test as soon as possible. If for some reason you do not pass the test, don’t worry, we are here to help you identify what path you need to follow to continue with your studies.

Applying for a VET Student Loan

What You Need to Know

UQ-GVEC will provide you with access to the VET Student Loans Information Booklet 2017, and the VET Student Loans application form (Request for a VET Student Loan eCAF form) when you enrol.

We will help you to work out all that you need to do to apply for the loan. We will also make sure you understand what your Census date is for your units of study. This is the date when your VET Student Loan needs to be finalised, and is really important because if you have not made your loan arrangements by this date you will be required to pay your fees up front and in full.
**Processing your VET Student Loan Application and Managing your Enrolment**

For successful applications, we will let you know of the outcome of your application and finalise the details of your enrolment.

Once your enrolment is confirmed we will also create your Commonwealth Higher Education Support Student Number. You will also receive your Commonwealth Assistance Notice (CAN), VET Student Loan Statement of Covered Fees, and VET Student Loan Fee Notice. These items make your loan official.

If for some reason you need to dispute the outcome to your student entry decision we ask you to do that by lodging a formal complaint with UQ-GVEC.

For more information about VET Student Loans visit the [Study Assist website](#).

UQ-GVEC will arrange a meeting with eligible students to fully discuss VET Student Loan requirements.