Diploma of Agribusiness Management
AHC51416

2018
Prospectus
The University of Queensland
Gatton Campus
The University of Queensland
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Prospectus

Diploma of Agribusiness
Management
AHC51416
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Introduction

The Gatton Campus began delivering Diploma-level programs under the Queensland Agricultural College banner in 1897, and then under The University of Queensland (UQ) banner in 1990. In 2014 UQ-GVEC was chartered to deliver the Diploma-level programs and accreditation via the vocational education sector.

The Diploma of Agribusinesses Management is a one-year, full-time, trimester program being offered at the UQ Gatton Campus via blended modes (lectures, tutorials, practical classes).

This program is awarded under the vocational education sector (VET) via the University of Queensland RTO 1511. The curriculum is comprised of 10 units of competency (3-4-3) as well as applied practical and required theory.

Students who undertake the complete program will be eligible to receive the award of:

- Diploma of Agribusiness Management (AHC51416) issued through UQ-GVEC (upon successful completion of the program).

This program will equip graduates towards a range of careers in the rural business and technical fields of agriculture, including farm enterprise management, agribusiness services, rural merchandising, research support, and local government.

This prospectus provides you with the required information to assist you to determine if the Diploma of Agribusiness Management program meets your expectations. It outlines the entry requirements, approximate fees, courses of study and options, vocational competencies, delivery modes, qualification outcomes and pathways to employment or further study.

For further information please contact UQ-GVEC directly.

We look forward to your enrolment in the Diploma program for 2018 and to assisting you to reach your potential.

Mark Pace
Director UQ-GVEC
Program objectives

On completion of the program graduates will be able to demonstrate:

- theoretical understanding of the operational requirements for rural production systems, including farm planning and business operations, in combination with the natural resources that impact upon agricultural production
- awareness of management related skills to effectively operate an enterprise
- awareness of issues impacting upon agricultural production
- ability to communicate with rural professionals and advisors
- skills to continually improve knowledge of emerging agricultural technologies
- competency in the completed units of competency aligned to agricultural business and management related skills
- knowledge of the principles underlying rural business practices
- an awareness of the issues relating to the efficient utilisation and conservation of agricultural resources
- an integration of theory and practice gained through formal study and the achievement of a professional work ethic
- a positive attitude to lifelong learning in a rapidly changing society.

Employment opportunities

This qualification will equip personnel working in farms, stations and related rural businesses to administer and manage those businesses. Industry expects individuals with this qualification to take personal responsibility and exercise autonomy in undertaking complex work decisions. They must analyse information and exercise judgement to complete a range of required tasks.

Job roles and titles vary across different industry sectors. Possible job titles relevant to this qualification include:

- Farm manager/administrator
- Production unit manager/administrator
- Station/property manager/agribusiness manager/administrator
- Instructor within an agricultural vocational education and training sector
Opportunities for further study

Graduates will be well qualified and prepared to pursue higher education options within the university sector. Graduates may seek pathways into a number of universities offering agricultural and related degree programs. Contact the UQ-GVEC program coordinator for more specific information in relation to higher education opportunities.

Program overview

Vocational program: AHC51416 Diploma of Agribusiness Management
Campus: University of Queensland Gatton
Offered by: UQ Gatton Vocational Education Centre (UQ-GVEC)
Course start date: 12 February 2018
Course duration: Trimester = 1 year full time
No. of vocational competencies: 10 units
Teaching block duration: 10 – 13 weeks (subject to final timetable arrangements)

Entry requirements

Minimum Year 12, with five sound achievements including Mathematics, English and a Science subject; or, a Certificate III in Agriculture (or equivalent).

Special consideration for entry may be granted to applicants on a case-by-case basis which could include other qualifications and/or work experience. This should be discussed with the course coordinator in the first instance.

Applicants entering the program with higher vocational qualifications may apply for recognition of prior learning (RPL).

Students may be working with farm animals during the Diploma Program. Accordingly, all students enrolled should be screened and/or vaccinated against Q-Fever to reduce the risk of contracting this disease. Check with the program coordinator for more details.
Program structure and schedule of fees

Important information

- Units of competency are subject to change under review arrangements.
- VET Student Loans (VSL) are applicable to the AHC51416 Diploma of Agribusiness Management.
- Costs contained in the Schedule of Fees also apply to students who may be seeking Recognition of Prior Learning (RPL) where applicable.
- This Schedule of Fees and program structure is correct at the date of publication.

Vocational units of competency

Detailed information on each unit of competency can be found on the Australian Government Department of Industry website.

* Units are indicative and subject to change under review arrangements.

<table>
<thead>
<tr>
<th>Teaching Block</th>
<th>Unit</th>
<th>AHC51416 Diploma. of Agribusiness Management</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>AHCWHS501 Manage Work Health and Safety processes</td>
<td>✔</td>
</tr>
<tr>
<td>1</td>
<td>AHCWAT502 Manage Water Systems</td>
<td>✔</td>
</tr>
<tr>
<td>1</td>
<td>AHCSOL501 Monitor and Manage Soils for Production Projects</td>
<td>✔</td>
</tr>
<tr>
<td>2</td>
<td>AHCBUS508 Prepare and Monitor Budgets and Financial Reports</td>
<td>✔</td>
</tr>
<tr>
<td>2</td>
<td>AHCAGB501 Develop Climate Risk Management Strategies</td>
<td>✔</td>
</tr>
<tr>
<td>2</td>
<td>AHCAGB505 Develop a Whole Farm Plan</td>
<td>✔</td>
</tr>
<tr>
<td>2</td>
<td>AHCNAR506 Develop and Implement Sustainable Land Use Strategies</td>
<td>✔</td>
</tr>
<tr>
<td>3</td>
<td>AHCBUS506 Develop and Review a Business Plan</td>
<td>✔</td>
</tr>
<tr>
<td>3</td>
<td>AHCBUS507 Monitor and Review Business Performance</td>
<td>✔</td>
</tr>
<tr>
<td>3</td>
<td>AHCBUS501 Manage Staff</td>
<td>✔</td>
</tr>
</tbody>
</table>
Program mode of teaching and assessment

In each trimester, students participate in the vocational competencies which are offered on a rotating timetable. An assessment week is provided at the end of each block for exams and for students who were unable to attend assessable practical activities during the teaching block.

Fee structure

<table>
<thead>
<tr>
<th>AHC51416 Diploma of Agribusiness Management</th>
<th>$ 1,175 per unit</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total</td>
<td>$ 11,750</td>
</tr>
</tbody>
</table>

Teaching block dates 2018

Orientation and induction for new students will occur before starting class.

<table>
<thead>
<tr>
<th>Trimester</th>
<th>Amount due</th>
<th>Trimester start date</th>
<th>Census date</th>
<th>Finish date</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>$3525</td>
<td>12 February 2018</td>
<td>12 March 2018</td>
<td>27 April 2018</td>
</tr>
<tr>
<td>2</td>
<td>$4700</td>
<td>14 May 2018</td>
<td>14 June 2018</td>
<td>10 August 2018</td>
</tr>
<tr>
<td>3</td>
<td>$3525</td>
<td>27 August 2018</td>
<td>27 September 2018</td>
<td>2 November 2018</td>
</tr>
<tr>
<td>Total</td>
<td>$11,750</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
Vocational competency unit applications

AHCWHS501 Manage Work Health and Safety Processes

This unit of competency describes the skills and knowledge required to develop work health and safety policies and procedures that demonstrate enterprise commitment to work health and safety.

This unit is applicable to the development of management systems and procedures. It is also applicable to the management of the implementation process, which is usually conducted within policy guidelines and procedures that require the use of discretion and judgement.

All work must be conducted in accordance with relevant legislative requirements, Codes of Practice, workplace procedures and safe work practices.

This unit applies to individuals who take personal responsibility and exercise autonomy in undertaking complex work. They analyse information and exercise judgement to complete a range of advanced, skilled activities.

AHCWAT502 Manage Water Systems

This unit of competency describes the skills and knowledge required to strategically manage integrated systems involving relationships between irrigation, drainage and environmental systems.

It applies to individuals who analyse information and exercise judgement to complete a range of advanced skilled activities and demonstrate deep knowledge in a specific technical area. They have accountability for the work of others and analyse, design and communicate solutions to a range of complex problems. All work is carried out to comply with workplace procedures.
<table>
<thead>
<tr>
<th>Unit Code</th>
<th>Unit Title</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>AHCSOL501</td>
<td>Monitor and Manage Soils for Production Projects</td>
<td>This unit of competency describes the skills and knowledge required to monitor and manage soils for production projects. This unit applies to individuals who analyse information and exercise judgement to complete a range of advanced skilled activities and demonstrate deep knowledge in a specific technical area. They have accountability for the work of others and analyse, design and communicate solutions to a range of complex problems. All work is carried out to comply with workplace procedures.</td>
</tr>
<tr>
<td>AHCBUS508</td>
<td>Prepare and Monitor Budgets and Financial Reports</td>
<td>This unit of competency describes the skills and knowledge required to prepare and monitor budgets and financial reports. All work must be carried out to comply with organisational requirements, work health and safety legislation and codes and in consultation with the management team. This unit applies to individuals who take personal responsibility and exercise autonomy in undertaking complex work. They must analyse information and exercise judgement to complete a range of advanced skilled activities.</td>
</tr>
<tr>
<td>AHCAGB501</td>
<td>Develop Climate Risk Management Strategies</td>
<td>This unit of competency describes the skills and knowledge required to develop climate risk management strategies. All work must be carried out to comply with workplace procedures, work health and safety legislation and codes, and sustainability practices. This unit applies to individuals who take personal responsibility and exercise autonomy in undertaking complex work. They must analyse information and exercise judgement to complete a range of advanced skilled activities.</td>
</tr>
<tr>
<td>AHCAGB505</td>
<td>Develop a Whole Farm Plan</td>
<td>This unit of competency describes the skills and knowledge required to develop a whole farm plan. All work must be carried out to comply with workplace procedures, work health and safety legislation and codes, and sustainability practices. This unit applies to individuals who take personal responsibility and exercise autonomy in undertaking complex work. They must analyse information and exercise judgement to complete a range of advanced skilled activities.</td>
</tr>
</tbody>
</table>
AHCNAR506 Develop and Implement Sustainable Land Use Strategies

This unit of competency describes the skills and knowledge required to develop and implement sustainable land use strategies.

This unit applies to managers of agricultural and production horticulture enterprises whose job role includes developing land use strategies that lead to improved ecological sustainability of land under production. These individuals take responsibility for their own work and provide and communicate solutions to a range of predictable and sometimes unpredictable problems.

AHCBUS506 Develop and Review a Business Plan

This unit of competency describes the skills and knowledge required to develop and review a business plan. This unit applies to those whose role is to set the short, medium or long term goals and targets for the business plan and may relate to marketing and production targets, resource and asset development and management, acquisitions, capital, property improvements, and operational systems.

All work must be carried out to comply with organisational requirements, work health and safety legislation and codes, sustainability practices and in consultation with the management team.

This unit applies to individuals who take personal responsibility and exercise autonomy in undertaking complex work. They must analyse information and exercise judgement to complete a range of advanced skilled activities.

AHCBUS507 Monitor and Review Business Performance

This unit of competency describes the skills and knowledge required to monitor and review business performance. All work must be carried out to comply with organisational requirements, work health and safety legislation, sustainability practices and codes and in consultation with the management team.

This unit applies to individuals who take personal responsibility and exercise autonomy in undertaking complex work. They must analyse information and exercise judgement to complete a range of advanced skilled activities.

AHCBUS501 Manage Staff

This unit of competency describes the skills and knowledge required to manage staff. All work must be carried out to comply with organisational requirements, work health and safety legislation and codes and in consultation with the management team.

This unit applies to individuals who take personal responsibility and exercise autonomy in undertaking complex work. They must analyse information and exercise judgement to complete a range of advanced skilled activities.
More information

Campus accommodation

UQ Gatton Campus has onsite student accommodation. Students wishing to reside on campus during their studies should contact the campus in relation to availability and cost of accommodation. The campus accommodation is always booked out during the teaching year, so early discussion with the Halls of Residence staff is recommended.

Q-Fever screening and vaccination

Q-Fever is caused by a bacterium called *Coxiella burnetii*. People get infected by inhaling the bacteria, usually while in contact with infected animals, animal tissues, or animal products. The main carriers of the disease are farm animals such as cattle, sheep and goats. In rural areas the risk from kangaroos is also significant. A wide range of other animals can be infected including camels, llamas, alpacas, rodents, cats, dogs, birds, wallabies and other marsupials. The bacteria can survive harsh conditions and remain in the environment for long periods of time, so hay, dust and other small particles may also carry the bacteria.

Veterinary, agricultural science and other students who work with the animals listed above:

- are at risk of contracting Q-Fever
- should be screened and or vaccinated against Q-Fever if required to reduce the risk of contracting this disease
- may not be able to undertake practical work if not immune to Q-Fever.

Each screening and vaccination program consists of two visits, one week apart.

First visit: Your potential Q-Fever exposure history is discussed and recorded and screening tests including a skin and blood test are performed to check if you require a vaccine.

Second visit: One week later – your screening tests are checked and a Q-Fever vaccine given if tests show no immunity to Q-Fever.

It is recommended that students book and attend a complete vaccination program.
Policies and procedures

The Diploma Program is governed by the University of Queensland’s policies and procedures. These can be found in the University of Queensland Policy and Procedure Library (PPL) and UQ-GVEC’s Code of Practice. Students should be aware that in cases where these rules are in conflict, The University of Queensland rules will take precedence.

Students should familiarise themselves with all policies and procedures relevant to their program.

- UQ-GVEC Code of Practice
- UQ policies and procedures are available through:
  - myAdvisor
  - UQ Policy and Procedure Library (PPL)
- UQ-GVEC student cards are not endorsed by the academic structure and therefore do not provide the same access as funded by higher qualification studies
- UQ library access for Diploma students is limited to ‘Community Access’ which is paid for as part of the Diploma fees. Further information can be found at https://web.library.uq.edu.au/borrowing-requesting/how-borrow/borrowing-rules

In conclusion

This booklet is an overview of the program and details are subject to change. Its intent is to provide prospective students with sufficient information to make informed decisions before starting the enrolment process.

For more information or to start enrolment procedures, please contact:

UQ-GVEC Enquiries
(07) 54 601 353
enquiries_gvec@uq.edu.au

Further information can be sourced at uq.edu.au/gatton/gvec

We look forward to welcoming you as a student within the Diploma of Agribusiness Management at the University of Queensland Gatton Campus.