TAE50216-Diploma of Training Design and Development

www.uq.edu.au/gatton/gvec
The University of Queensland Gatton Vocational Education Centre (UQ-GVEC) is offering training in ten subjects for students to acquire a Diploma of Training Design and Development.

The TAE50216 Diploma of Training Design and Development consists of:

- Personalised individual learning and assessment sessions
- Group-based learning and assessment sessions
- Flexible (at-home and/or at-work) learning and assessment.

Participants complete tasks in both a simulated environment and in their own vocational practice environment. Participants are provided with ongoing support and guidance through course facilitators, online resources and print-based learner guides.

The TAE50216 Diploma consists of ten subjects and is typically completed within twelve months. The twelve-month course completion period can be extended or reduced on a case-by-case basis, dependent on a participant’s prior skills and knowledge and other work commitments.

For successful completion, students must complete the following ten subjects:

- Design and develop learning strategies
- Design and develop assessment tools
- Design and develop learning resources
- Evaluate a training program
- Undertake organisational training needs analysis
- Design and develop e-learning resources
- Maintain and enhance professional practice
- Address adult language, literacy and numeracy skills
- Provide advanced assessment practice
- Provide advanced facilitation practice

Venue and delivery:
The UQ-GVEC TAE50216 Diploma of Training Design & Development includes three consecutive days of training each month over a three month period. Classes are held at The University of Queensland St Lucia Campus (subject to minimum numbers).

Description:
This qualification reflects the role of training developers and instructional designers who are responsible for analysing training needs and designing training solutions and products to meet workplace capability requirements, and evaluating the effectiveness of training programs. You may have a role in providing guidance and advice to trainers and assessors, promoting innovative practices, e.g. e-learning, and in researching and incorporating best practice in training and assessment into training programs and products.
TAE50216 Diploma Advantage
The TAE50216 Diploma is a professional development pathway and qualification for Vocational Education and Training (VET) practitioners who have responsibilities that may include: Leading other trainers and assessors, mentoring or providing advice to new trainers, designing approaches to learning and assessment strategies.

The course is designed to be directly relevant to your immediate work environment and responsibilities and includes a combination of face-to-face training, hands-on knowledge application and workplace practicums.

Learning is self-directed and participants are encouraged to bring real-life work tasks and projects to the course.

Graduate outcomes
Career opportunities for graduates of this Diploma may include:
• Senior Learning and Development Coordinator
• Lead Workplace Trainer and/or Assessor.

Assessment
Assessment is competency based and conducted through a combination of on-the-job and off-the-job submissions. Successful completion of one or more subjects leads to a Statement of Attainment for those subjects. Participants are advised of opportunities to conduct an activity to satisfy the requirements of more than one subject. Participants are also encouraged to have assessments that flow from one unit to another.

Entry requirements - Qualifications and Experience
Completion of the TAE40110 Certificate IV in Training and Assessment and vocational experience in training and assessment roles within a RTO or similar organisation where the focus is on competency based training.
OR
Another equivalent, relevant training qualification and vocational experience in training and assessment roles within a RTO (or similar organisation) where the focus has been on competency based training and assessment.
OR
Demonstrated extensive vocational experience in training and assessment roles within a RTO (or similar organisation) where the focus has been on competency based training and assessment.
Access to a VET Workplace Environment

All applicants must have access to an actual or simulated VET (or similar) workplace environment in order to undertake practical program elements and assessment tasks.

Literacy and Numeracy Skills

Applicants must possess literacy and numeracy skills equivalent to Level 3 of the National Reporting System:

- **Reading and writing** – read, comprehend and write a range of English language texts within a variety of contexts
- **Oral communication** – use and respond to English spoken language including some unfamiliar material within a variety of contexts
- **Numeracy and mathematics** – recognise and use some of the conventions and symbolism of formal mathematics including measurement, graphs and simple statistics, use of maps and directions, and an introductory understanding of the use of formulae and problem solving strategies.

Program Dates—Semester 1 2018

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<th>SUBJECTS &amp; DATES OFFERED</th>
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<tr>
<td><strong>Mon 26 Feb</strong> TAEPDD501 Maintain and enhance professional practice</td>
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<td><strong>Tue 27 Feb</strong> TAEDEL502 Provide advanced facilitation practice</td>
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<td><strong>Wed 28 Feb</strong> TAELLN501 Support the development of adult language, literacy and numeracy skills</td>
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<td><strong>Mon 26 Mar</strong> TAETASS01 Undertake organisational training needs analysis</td>
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<td><strong>Tue 27 Mar</strong> TAEASS501 Provide advanced assessment practice</td>
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<td><strong>Wed 28 Mar</strong> TAEASS502 Design and develop assessment tools</td>
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<td><strong>Mon 14 May</strong> TAEDESS01 Design and develop learning strategies</td>
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<td><strong>Tue 15 May</strong> TAEDESS02 Design and develop learning resources</td>
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<td><strong>Wed 16 May</strong> TAEDESS05 Evaluate a training program</td>
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<td><strong>Mon 18 Jun</strong> TAEDESS03 Design and develop e-learning resources</td>
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Cost
Program cost: AUD$4100* (includes course materials, handbooks and learning resources).

VET STUDENT LOANS
UQ-GVEC is an approved VET Student Loan provider. VET Student Loan is a Commonwealth Government loan made available to eligible students to help pay part of or all of their full fees up to the limit over their lifetime. This amount is indexed each year. The VET Student Loan Information booklet including eligibility criteria can be found at the Study Assist website www.studyassist.gov.au

Refund policy
Please refer to the UQ-GVEC Code of Practice for further information on our policies and procedures including the refund policy.

Recognition of Prior Learning (RPL)
Eligible participants can apply for RPL for any or all of the assessment tasks or subjects included in the Diploma. Personalised individual learning and assessment sessions provide the optimum format for RPL and guidance throughout the course.

Candidates may be required to travel to the St Lucia Campus for ‘gap training’, which may incur a fee. Travel and accommodation costs are payable by the candidate.

Applications
Applications are made direct to UQ-GVEC using the TAE50216 Diploma of Training Design and Development enrolment form, available from UQ-GVEC.
www.uq.edu.au/gatton/gvec

Contact us
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Disclaimer: Details are correct at the time of printing and are subject to change. UQ-GVEC reserves the right to change any programs, subjects or costs or cancel the program based on minimum numbers and resource considerations. Ensure that you understand the program, subjects, associated costs and fee liability prior to signing your enrolment form.